



**Minutes**  
**Downtown Oshawa Business Improvement Area**  
**Board of Directors**  
**September 26, 2018**

**Attendance:** Shawn Solomon (Chair), Glen Gillett (Vice Chair), Doug Sanders, Cindy Malachowski, Nancy Shaw

Staff: Garth Johns

Others: Kyle Benham and Sue Lupton

Regrets: Mehdi Nejad

Absent: Dan Hostick, Gary Vaughan

The meeting was called to order at 6:05 PM. As there was no quorum, the meeting was held for informational purposes only.

1. **Declarations of pecuniary interest** – none
2. **Delegations** – none
3. **Correspondence** – letter of resignation received from Board member Mehdi Nejad
4. **Comments from the floor** – none
5. **Adoption of Minutes** – received with no motion
6. **City's Economic Development update and City Report (Doug Sanders)**

Doug reported on a number of activities including the following:

- Doug thanked the Board for its support over the last number of years and for the opportunity to make our Downtown better
- He also mentioned the upcoming free parking at Christmas which was approved earlier this year by Council
- Also noted were several approved developments that are now proceeding especially noting the significance of the Genosha update and renovation

The Executive Director and all members of the Board expressed their thanks and appreciation to Doug for always being so responsive and helpful and for all of his hard work over the years to promote and support Downtown.

From Kyle and Sue:

- Gallery 67 has now moved from the Holiday Inn Express to its new, albeit temporary, location in McLaughlin Square. No timeline is available for the new Wendel Clark's/Yuk Yuk's to commence operations at the Holiday Inn as a number of renovations must first occur
- T2K is the new café opening to replace Tutto's and there will be a new restaurant at the former Fazio's site opening in the spring of 2019
- The BMO building has been sold (closing date of October 30<sup>th</sup>) but to this point in time, no definite plans for what is to become of the building



# downtown Oshawa

H E A R T B E A T O F T H E C I T Y

- Draft dining guide was distributed and discussed. Several comments and corrections were noted
  - Kyle mentioned that the capital budget process has begun. This will have significance for us as the Streetscape proposals are part of that process.
7. **Treasurer's Report** – Nothing to add. Financial statements had previously been circulated and the Executive Director's report commented briefly on same. Questions were raised regarding how to properly account for the City's contribution to the creation of the Let's Eat and Let's Shop brochures. To this point it has been reflected in Economic Development but some felt that it should show as a Miscellaneous grant. The auditor has indicated that if the amount is one time only, it should be noted under miscellaneous. Otherwise, it should be charged to the area where it is intended to support.
8. **Committee Updates**
- Signature Events - no report
  - New Events – no report
  - Economic Development/Beautification – Cindy Malachowski/Glen Gillett
    - The "Let's Shop" brochures are finished and currently being distributed. We will next do an update of "Let's Eat" before doing a services brochure. Hopefully, both of these can be done in 2019
    - In the matter of winter greenery, we have now ordered the wreaths that will start to be installed in November, hopefully prior to the Santa Claus Parade. We also plan to put some greenery in the existing planters as we did last year. Every effort will be made to do something to the expanded boundary areas.
9. **Executive Director's Report** – previously circulated. Discussion was held about selection of new Board members. The Board would like some input. The November meeting is to proceed as scheduled.
10. **Strategic Plan Update** – nothing to report
11. **In Camera** – not necessary
12. **New Business** – none

The meeting was adjourned at 7:00.