



Board of Management of Oshawa Downtown
Business Improvement Area - City of Oshawa
General Meeting
Core 21 - 21 Simcoe St S
November 28th, 2019

Meeting Minutes

Present: A. Desilva, R. Kerr, I. Labricciosa, A. MacDonald, N. Shaw, G. Gillette, M. Hunter, P. Stoett, K. Benham, S. Lupton

Regrets: C. Malachowski, M. Bowles, J. Sigau

1. WELCOME – CALL TO ORDER AT 8:10 AM
2. OPEN OF GENERAL MEETING – STARTED AT 8:11 AM
3. ~~PRESENTATION BY MEMBERS – CANCELLED~~
 - A. ~~L. VALLIANGOURT~~
4. ~~PRESENTATION BY EXTERNAL – CANCELLED~~
 - A. ~~ROUTINEFEST PRESENTATION~~
5. COMMITTEE-OF-THE-WHOLE (IN CAMERA WITH EXECUTIVE DIRECTOR) –
 - A. **MOTION: THAT THE BOARD OF MANAGEMENT ENTER INTO IN-CAMERA**
 - I. **LABRICCIOSA**
 - II. **M. HUNTER**
 - III. **CARRIED**
 - B. PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING LOCAL BOARD EMPLOYEE AND/OR MEMBER(S)
6. ARISE FROM COMMITTEE OF THE WHOLE (IN CAMERA)
 - A. **MOTION: THAT THE BOARD OF MANAGEMENT TO LEAVE IN-CAMERA**
 - I. **R. KERR**
 - II. **I. LABRICCIOSA**
 - III. **CARRIED**
7. ACCEPTANCE OF AGENDA
 - I. **MOTION TO ACCEPT THE AGENDA**
 1. **R. KERR**
 2. **P. STOETT**
 3. **CARRIED**
8. DECLARATION OF CONFLICTS – NONE DECLARED
9. APPROVAL OF MINUTES
 - A. MINUTES OF BOARD MEETING OF OCTOBER 31ST, 2019
 - I. **MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA APPROVES THE MEETING MINUTES OF OCTOBER 31ST, 2019, 2019 AS WRITTEN.**
 1. **I. LABRICCIOSA**
 2. **A. DESILVA**
 3. **CARRIED**

10. REPORT OF THE CHAIR N. SHAW
11. REPORT OF THE EXECUTIVE DIRECTOR A. MACDONALD
- I. **MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA ACCEPTS THE REPORT OF THE EXECUTIVE DIRECTOR.**
1. **R. KERR**
2. **I. LABRICCIOSA**
3. **CARRIED**
12. COMMITTEE REPORTS
- A. FINANCE AND AUDIT I. LABRICCIOSA
- I. FINANCIAL REPORTS REVIEW I. LABRICCIOSA
1. **MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA ACCEPTS THE REPORT OF THE TREASURER**
- A. **I. LABRICCIOSA**
- B. **M. HUNTER**
- C. **CARRIED**
- II. ~~BYLAW AMENDMENT UPDATE~~ ~~A. MACDONALD/ I. LABRICCIOSA~~
- B. ECONOMIC DEVELOPMENT/BEAUTIFICATION UPDATE A. MACDONALD
- C. GOVERNANCE UPDATE M. HUNTER
- I. SECRETARY ELECTION A. MACDONALD
1. **MOVED TO DECEMBER BOARD MEETING DUE TO QUORUM**
- D. MARKETING AND COMMUNICATIONS UPDATE M. BOWLES
- E. WELCOMING STREETS UPDATE C. MALACHOWSKI
- F. EVENTS REVIEW A. DESILVA/A. MACDONALD
13. BUSINESS ARISING
14. NEW BUSINESS
- A. LETTER FROM DURHAM COLLEGE M. HUNTER
- I. **MOTION: MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA APPROVES A REPRESENTATIVE FROM DURHAM COLLEGE AS AN EX-OFFICIO BOARD MEMBER STATUS STARTING JANUARY 2020, TO BE REVIEWED ANNUALLY**
1. **I. LABRICCIOSA**
2. **P. STOETT**
3. **CARRIED**
- B. LETTER FROM TRENT UNIVERSITY M. HUNTER
- I. **MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA APPROVES A REPRESENTATIVE FROM TRENT UNIVERSITY AS AN EX-OFFICIO BOARD MEMBER STATUS STARTING JANUARY 2020, TO BE REVIEWED ANNUALLY**
1. **P. STOETT**
2. **R. KERR**
3. **CARRIED**
15. ~~CITY REPORT~~ ~~R. KERR~~
16. ~~WHITE SPACE~~
17. ~~CORRESPONDENCE~~
- A. ~~OBIAA STRAT PLANNING SESSIONS~~
18. NEXT MEETING:
- I. **Special Board Meeting - December 20th (to be confirmed) at 8 AM @ Core 21**
- II. **Board Meeting, January 30th at 8 AM @ Core 21**

19. ADJOURNMENT

I. **MOTION: TO ADJOURN DUE TO QUORUM**

A. **M. HUNTER**

B. **P. STOETT**

C. **CARRIED**

RSVP YOUR ATTENDANCE TO ANGELA AT ANGELA@DOWNTOWNOSHAWA.CA