



Board of Management of Oshawa Downtown Business Improvement Area - City of Oshawa General Meeting
Virtual Board Meeting
June 25th, 2020
8:00 AM

Our condensed BIA Objectives are to:

- **Beautify, enhance, preserve, and develop opportunities that showcase and create economic development and jobs.**
- **Promote, market, create pride in the community that enhance the quality of life and community well-being.**

AGENDA

1. Welcome – Call to Order
2. Open of General Meeting
3. Acceptance of Agenda
4. Declaration of Conflicts
5. Approval of Minutes
 - a. Minutes of Board meeting of June 16th, 2020
6. Report of the Chair I. Labricciosa
7. Status Report of the BIA Office Administration A. Mittoni
8. Board Administrative Issues (Open Discussion) I. Labricciosa
 - a. Increasing Member Transparency (Information Sharing)
 - i. Website Information & Email
 - ii. Release of Member Requested Board Meeting Minute Information
 - iii. Sending Meeting Agenda & Materials to City Clerk
 - b. Improving Member Facing Communication
 - i. Post Decision Communication
 - ii. Board Contacting Member Roster
 - c. Committee Organizations To Communicate Change
 - i. Kay Matthews - OBIA
 - ii. Simone Gill - Invest Durham
 - iii. TD Bank – Signing Authority
 - iv. Kim Lepine – Carea
 - v. Others
9. Committee reports
 - a. Economic /Beautification Update G. Gillett/J. Sigua
 - i. Winter festival of Lights - Payable
 - b. Governance Update M. Hunter
 - i. Integrity Commissioner City Report
 - ii. BIA Ex-officio Board Member Status

- c. Marketing and communications Update M. Bowles
- d. Community development Update C. Malachowski
 - i. Welcoming Streets
 - ii. RAD (formerly called Stop gap) /grant
 - iii. Events Review A. Desilva
- e. Finance and Audit I. Labricciosa
 - i. 2019 Audit Status I. Labricciosa
 - ii. 2020 Budget Update I. Labricciosa
- 10. Committee-of-the-Whole (In Camera) –
 - a. Personal matters about an identifiable individual, including local board employee and/or member(s)
- 11. Arise from Committee of the whole (In Camera)
- 12. New Business
 - a. New Funds Available
 - i. Digital Main Street (\$10,000)
 - ii. Invest Durham Digital Main Street Service Delivery (13 x \$10,000 = \$130,000)
 - iii. Student Intern Program
 - iv. Other Grants & Funds
- 13. City Report R. Kerr
- 14. Post-secondary update P. Stoett
- 15. Correspondence
- 16. Next Meeting:
 - i. [Board Meeting – July 30th, 2020 at 8 AM @ TBA](#)
- 17. Adjournment