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March 16th Board Meeting Agenda

Downtown Oshawa Business Improvement Area

61 Charles Street, 2nd Floor, DTA 226 Oshawa

6:00 pm - 8:30 pm

Items:

1. Declarations
2. Agenda Review & updates
3. Introduction of New Office Administrator Angela Mittoni and guests
4. Diane Ploss, Ministry of Municipal Affairs and Housing – Meetings and other Legislative Frameworks (FIPPA)
5. David Tuley Report – Downtown Economic Development Officer – Downtown vacancy status and member contact for database
6. February 16th Board minutes review and approval
7. In Camera Session - To discuss a personal matters about an identifiable individual, including municipal or local board employees per BY-Law 126-75 OF THE CORPORATION OF THE CITY OF OSHAWA
8. Chair's Report: UOIT Downtown Campus Opening, Meeting with Mayor & David Potts, Thirsty Monk Meet & Greet, Hoof It, Computer status – missing electronic and hard copy files from office, Autofest email during last Board meeting, Board vacancy and recommendations to Council
9. Committee Reports:
 - Finance - Jackie Simkin – new signing authority required, review of February financials, expenses,
 - Governance – Laura Vaillancourt – Election Ontario motion and status;
 - Secretary to report on Minutes status; By-law finalization plan;
 - Marketing & Communications – Rich Weisz – Web site review plan needed with schedule
 - Events – Rich Weisz – Autofest update; Communities with Brooms Plans;
 - Sidewalk Sale status – Budgets required
 - Membership Liaison – Stuart Smith - Hoof It status; Member Comms plan review and directory idea
 - Beautification – Laura – motion to change Chair
 - SCOP Advisory Committee Update - Rich
10. New Office Space status and move plans
11. Office Administrator Report – move, motion on funding of move, Newsletter, Governance documents, signing of the City Accessibility document,
12. Peter Gordon – 3 on 3 Basketball presentation
13. New Business
14. Correspondence