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**December 14th, 2011 Board Meeting Agenda**  
**Downtown Oshawa Business Improvement Area**  
**61 Charles Street**  
**Room 108**  
**6:30 pm - 8:30 pm**

Items:

1. Declarations of pecuniary interest
2. Adoption of Minutes from November 16th meeting
3. Treasurers report
4. Committee Updates
  - a. Events
  - b. Beautifications
  - c. Communication and Marketing
  - d. Social Media and Membership
5. Office Administrator's report
  - a. Overtime hours
  - b. Office furniture
6. New Business
7. Comments from the floor (5-10 minutes)