



**Downtown Oshawa Board of Management**

**Monthly Meeting Agenda ~ Wednesday October 13, 2010 6pm – 8pm**

- **Address:** 12 ½ Simcoe St. S., Oshawa L1H 4G2
- **Phone** (905) 576-7606 **Fax** (905) 576-7653
- **Email:** [downtownoshawa@rogers.com](mailto:downtownoshawa@rogers.com)
- **Website:** [www.downtownoshawa.ca](http://www.downtownoshawa.ca)

1. Meeting called to order **6:00pm**  
Chair to welcome members in attendance
2. Declarations of pecuniary interests **6:05pm**
3. Approval of meeting agenda **6:06pm**
4. Approval of minutes for June 2/10 and July 21/10 **6:07pm**
5. Treasurer's report – approval of financial statements for July, August and September 2010 **6:10pm**
- 2011 Proposed Operating Budget in draft for discussion 6:15 – 6:45pm**
6. Relocation of BIA office (as part of budget discussion) **6:45 – 7:15pm**
7. Chair's discussion **7:15 – 7:45pm**
  - a) Ombudsman's letter of July 20/10
  - b) Ron Foster's report of September 2/10
  - c) City Council meeting of September 7/10 adopting F&A recommendations
  - d) Joe Neal's letter of release
  - e) BIA/City of Oshawa court proceedings

8. UOIT Update **7:45pm**
- |                                    |          |                    |
|------------------------------------|----------|--------------------|
| Downtown Tours                     | (Louise) |                    |
| Downtown Feasibility Study         | (Cathy)  | <i>Read letter</i> |
| Downtown Bursary                   | (Vivian) |                    |
| Housing Listings                   | (Vivian) | <i>Read email</i>  |
| Interact Student Meal Card         | (David)  |                    |
| Student Discount Card              | (David)  |                    |
| Survey Downtown Commercial Vacancy | (David)  | <i>Read letter</i> |
9. Downtown Development Officers Report (David Tuley) **8:00pm**
- Culture Days Events  
Other items as brought forward by David
10. Councillor Louise Parkes report **8:10pm**
11. Office Administrators report – Vivian Sled **8:30pm**
- a) Autofest 2010
  - b) Channel 12 Grand Opening Event
  - c) Membership Survey (Ian)
  - d) Holiday Promotion (Nov./Dec.)
  - e) Letter of support for Channel 12 re parking (David)

Correspondence Received July 22/10 – Sept. 30/10 as reviewed by Information Officer

July 24/10	Email from Laura Vaillancourt re Autofest sponsorship 2009
July 26/10	Email from Jackie Simkin re FOI requests, BIA distribution list
August 11/10	Email from Diane Moore applying to Board (forwarded to City)
September 1/10	Letter from Jackie Simkin to F&A re HR practices
September 7/10	Letter from City re Board Appointments
September 9/10	Email from Laura Vaillancourt re Oct./Nov. meeting dates
September 27/10	2011 Spring/Summer Leisure Guide ( <b>Deadline Oct. 29/10</b> )
September 30/10	Invitation to attend fee accessibility workshop by DREN as scheduled for Oct. 19 <sup>th</sup> . 4-5pm (NE corner King & Ritson)

Other business

**8:45pm**

- a) Request to present to Board Nov. 10/10 (Hero's Highway Ride)
- b) Draper contract Sept. – Dec. 2010

➤ Meeting adjourned

**9:00pm**

The next Board Meeting scheduled for Wednesday, November 10, 2010 will be the last meeting of the existing Board of Directors.

***The new Board will take over Wednesday December 8, 2010  
as appointed by Council on December 6, 2010.***