



MEETING AGENDA 2009

Downtown Oshawa Board of Management Monthly Meeting

Wednesday, January 21, 2009 ~ 6pm Board Office

12 ½ Simcoe St. S., Oshawa L1H 4G2 (905) 576-7606

1. Meeting called to order 6:00pm
Chair's New Year remarks to Board of Directors
Invited Guest Sgt. Colin Shaw, DRPS (COPR) **Scheduled to arrive at 7pm**
2. Declarations of pecuniary interests 6:10pm
3. Approval of Agenda 6:15pm
4. Approval of December 2008 minutes 6:20pm
5. Treasurer's Report 6:25pm
Approval of December 2008 financial statements
6. Downtown Development Officer's Report – David Tuley Regrets
7. Councillor Louise Parkes Report 6:35pm
8. **Arrival of Sgt. Colin Shaw 7:00pm**
9. Office Managers report 7:30pm
 - a) Request for Board's 3 goals for 2009
 - b) Discussion of events; in particular Shop & Win and Autofest
 - c) Review of formal complaint form
 - d) Request for approval of exterior signage at a cost of \$276.00
 - e) Request for rotating schedule for Downtown Biz Club
 - f) Request for Board's survey questions re mixed media campaign
 - g) Request for Board to consider ideas for 2009 mixed media plans

- h) Request for Board to provide direction regarding Director vacancy
- i) Review of photo copier prices
- j) Update from Darryl Sherman re 2008 tax assessments
- k) Review of work to be completed for OBIAA award
- l) Update re Progress Oshawa and COPR re graffiti issues
- m) Review of Scrub Up initiative with City in April 2009
- n) Report of meeting with Martin Wind, DRPS, re CPTED
- o) Report of meeting with Ministry of Attorney General, re Court House project
- p) Discussion of new banners in partnership with City
- q) Discussion about UOIT Faculty discounts

- r) Update on Jan. 09 out-going correspondence by the Chair
 - 1) Letter to City re Ball Hockey Tournament
 - 2) Letter to City re downtown phone booths
 - 3) Letter of support to Wendy Wallace re Artist in Residency Programme
 - 4) Letter of support for Becky Coquette re her application to Celebrate Ontario

- s) In-coming correspondence
 - 1) Nov. 2008 Oshawa Chamber renewal – motion to renew requested
 - 2) Nov. 2008 Letter from John Patte – response is required out of courtesy to Member
 - 3) Nov. 2008 City of Oshawa building permit report
 - 4) Dec. 2008 Durham Region Transit – request for Board representation re Long Term Transit Strategy Stakeholder Advisory Committee. **First meeting Jan. 22nd.**
 - 5) Dec. 2008 Thank you letter for donation to UOIT bursary

- t) Items outstanding
 - 1. Pricing on logo'd bags for sidewalk sale – in progress
 - 2. Indoor Farmers Market, re Durham Tourism info. – in progress
 - 3. Report from Janice Calder (Colin Carries office), re Communities in Bloom - pending
 - 4. Meeting with By-Law services – pending Greg Scarborough's availability (Supervisor, Special Enforcement Services)
 - 5. Jazz & Blues sponsorship request – February meeting
 - 6. Oshawa Kicks presentation – February meeting
 - 7. Wireless initiative – fellow invited to Feb. meeting, but no response received

10 New Business 8:00pm

11 Meeting Adjourned 8:30pm

Next meeting Wed. February 18, 2008
